

# **MINUTES OF THE CRANE COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS**

The Board of Directors of the Crane Co. Appraisal District met on Wednesday, September 1, 2021 at 1:30 p.m. in the workroom of the School Administration Building at 511 W. 8<sup>th</sup> St. Crane, TX.

Those attending were Gena Norvell – Chairman, Wanda Coburn – Vice Chairman, and Judy Crumrine - member. Byron Bitner - Chief Appraiser and Kelly Lee of the Appraisal District were also present.

1. Gena Norvell called the meeting to order at 1:32 p.m.
2. There were no public comments.
3. Judy Crumrine made the motion to approve the minutes from the May 26, 2021 meeting. Second by Wanda Coburn. Motion carried unanimously.
4. Kelly Lee then presented the Treasurer's Report with a checking account balance of \$149,156.51. Wanda Coburn made the motion to approve the Treasurer's Report as presented. Second by Judy Crumrine. Motion carried unanimously.
5. The Board of Directors then reviewed all bill payments from May 26, 2021 to present.
6. Gena Norvell then opened the Public Hearing on the 2022 proposed budget at 1:36 p.m.
7. After some discussion, Judy Crumrine made the motion to approve the 2022 budget of \$399,175 as presented. Second by Wanda Coburn. Motion carried unanimously.
8. Byron Bitner then presented the Real Property and the Business Personal Property contracts from Pritchard & Abbott for the years of 2022 – 2024. Wanda Coburn made the motion to approve the Real Property and Business Personal Property contracts from Pritchard & Abbott as presented. Second by Judy Crumrine. Motion carried unanimously.
9. The Board of Directors then reviewed the Quarterly changes per Sec. 25.25b.
10. Byron Bitner then discussed with the Board the situation at the City of Crane and for the Board to consider waiving the penalty for a late

2<sup>nd</sup> quarter payment from the City of Crane. Judy Crumrine made the motion to waive the penalty for the City of Crane for the late 2<sup>nd</sup> Quarter payment. Second by Wanda Coburn. Motion carried unanimously.

11. Wanda Coburn made the motion to adjourn the meeting at 1:40 p.m. Second by Judy Crumrine. Motion carried unanimously.

---

Chairman/Vice Chairman

---

Secretary/Treasurer